

Position Description

Garbage Truck Operator

Division	Infrastructure & Assets
Business Unit	Maintenance Delivery
Position Number	474005
Location	Council Works Depot, Yass
Award Band	Operational Band 1/Level 3
Salary Grade	Grade 6
Remuneration	Permanent Full Time 38-hour week with a 9-day fortnight (RDO) Entry \$58,912.36 to Step 3 \$63,625.64 per annum plus 11.5% Superannuation
Conditions	Adverse Working Conditions Allowance Level 2
Date position description approved	4 November 2020

Council Overview

Yass Valley Council is a local government organisation employing over 150 staff and with an annual budget of \$30 million. Yass Valley Council (YVC) is managed by the Chief Executive Officer and three Directors. This management team ensures the continued delivery of excellent services and optimum infrastructure to residents and visitors. The three Directorates of YVC are Corporate and Community, Planning and Environment, and Infrastructure and Assets.

The Infrastructure & Assets Directorate comprises Waste Services, Roads Delivery, Facilities Maintenance, Workshop, Recreational Services, Water & Wastewater, Engineering Services, Facility & Waste Assets. The role of Garbage Truck Operator is located within the Waste Services team.

Council Vision

“To build and maintain sustainable communities while retaining the region’s natural beauty”.

Council Staff Values



Primary Purpose of the Position

Operate Council's garbage truck to undertake waste collection services in accordance with operational procedures ensuring that the vehicle is driven and operated in a safe and competent manner within all road traffic laws and regulations.

Key Accountabilities

- Operate Council's garbage truck to carryout waste collection services in accordance with designated schedules.
- Monitor and report on damaged bins, contaminated recyclables and issues with bin location.
- Maintain the vehicle in a sound operational manner, provide basic routine servicing and report faults to maximise the productive work hours of the vehicle.
- Ensure all work practices and processes relevant to the role are effective and efficient and propose improvements where appropriate.
- Drive and operate vehicles in a safe and competent manner within all road traffic laws and regulations.

Organisational Accountabilities

Code of Conduct: Comply with the minimum standards of conduct expected of employees as set out in Council's Code of Conduct.

Customer Service: Present a positive image of Council and provide an effective service to Council customers, the community and internal customers.

Equal Employment Opportunity: Promote a workplace free from discrimination and harassment by treating all colleagues and customers with respect and professionalism without regard to background or irrelevant personal characteristics.

Policies and Procedures: Comply with all Council's policies, procedures and guidelines.

Workplace Health and Safety: Take reasonable care for the health and safety of self and others. Comply with any reasonable instructions, policies and procedures given by Council.

Key Challenges

- Familiarity with the road network within the Yass Valley local government area.
- Adhering to daily work programs to ensure services are delivered punctually and within designated schedules.

Key Internal Relationships

Who	Why
Coordinator	Receive direction and support, provide advice and exchange information
All other staff	Foster team work and cooperation

Key External Relationships

Who	Why
Members of the public	Present a positive image of Council and respond to customer needs courteously and efficiently

Key Dimensions

Decision making

The incumbent has the authority to take any reasonable steps to ensure the achievement of agreed objectives set out in the relevant business plan. The role may have delegations from the General Manager as set out in an instrument of delegation. All decisions must be in accordance with legislation and Council policies and procedures. Decisions should also be consistent with the objectives of Council's strategies and plans.

All staff have the power to stop work in circumstances that are deemed an immediate risk to health and safety until a satisfactory resolution is agreed and implemented.

Reports to

Coordinator Waste Services

Essential Requirements

- General Construction Induction Card (White Card).
- Demonstrated experience in truck driving with the ability to carry out general duties.
- Current Heavy Rigid (HR) drivers licence.

Approval History

Stage	Date	Comment	MagiQ Reference
Reviewed	4 November 2020	Convert to LGCF format	791487
Updated	June 2024	Award salary increase 2024/25	791487

Ownership and Approval

Responsibility	Role
Author	Manager Maintenance Delivery
Approver	Director Infrastructure & Assets